



# City of Anderson Parks & Recreation Department

1611 Chase Street, P.O. Box 2100, Anderson, Indiana 46018  
Phone (765)648-6858 FAX (765) 648-6856 www.CityofAnderson.com

## APPLICATION FOR USE OF PARK PROPERTY

**Copy of personal picture ID is required to make reservation. (Driver License, Gov ID, or Employee ID)**

1. Name of organization/group: \_\_\_\_\_

2. Contact person's name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

3. Contact Address: \_\_\_\_\_

### 4. Rental Facility Options:

A. Only permanent tables provided: (Shadyside-10; Shadyside Pod-6; Jackson-8; Shadyside Rec.-8;  
Grandview Harmon-4; Pulaski-2 small shelter, 4 large shelter; Streaty-2 each shelter)

B. Trash Barrels will be provided

C. \*Stage Rental: 8' x 32" \_\_\_\_ or 16'x32" \_\_\_\_ Location for set up: \_\_\_\_\_

**\*CAN NOT BE SET UP ON PRIVATE PROPERTY-see other side for additional details**

5. Park Facility/Area requested: \_\_\_\_\_

6. Date requested: \_\_\_\_\_ Time requested: \_\_\_\_\_

7. Set-up Time: Date \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

8. Event Time: Date \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

9. Number of persons expected: \_\_\_\_\_

10. Type of activity: \_\_\_\_\_

NOTE: \*APPLICATION, PICTURE ID, AND PAYMENT **MUST FIRST** BE RECEIVED TO ENTER AND SECURE RENTAL RESERVATION - FIRST COME FIRST SERVE.

**\*\* PARK USER FEES ARE NON-REFUNDABLE FOR ANY REASON.**

\*\*\*DAY OF USE CONFLICT: CALL TOM TACKET, SUPT OF MAINTENANCE, (765) 620-3683 IF A GROUP FAILS TO GIVE YOUR GROUP EXCLUSIVE USE OF FACILITY RENTAL

\*\*\*\*DESIGNATED CONTACT PERSON RESERVING THE PARK FACILITY MUST SIGN A HOLD HARMLESS AGREEMENT

\*\*\*\*\* A\$35 FEE WILL BE CHARGED FOR ANY NSF RETURNED CHECK; NO FUTURE RENTALS WILL BE ALLOWED UNTIL FEES ARE OBTAINED; FUTURE RENTALS WILL BE CASH ONLY

FOR OFFICE USE ONLY: Posted Calendar: Y/N Fees Paid: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_

## FACILITY USER FEES

- Standard Park Shelters (Permanent Tables) \$50.00/day
  - Shadyside Terrace Gardens (No Tables) \$50.00/day
  - Shadyside Activity Center \$100.00/day
- + \$150 Refundable Deposit, 1 uniformed Police Officer and Proof of Liability Insurance

(City Sponsored Event- \$50.00 Rental Fee)

- Town Center (No Tables) \$100.00/day
- Mobile Stage – 8’ x 32’ \$300.00/day
- Extension – 16’ x 32’ \$400.00/day

\*\*Mobile Stage requests limited to public-owned property located within the city limits of Anderson; stage will be delivered Friday prior to event, and pick-up Monday following event.

- Athletic Park (No Tables) \$100.00/day

\*\*\*NO ADDITIONAL TABLES (EITHER PERMANENT OR NON PERMANENT TABLES) WILL BE AVAILABLE FOR RESERVATION WITHOUT PRIOR APPROVAL BY THE PARKS DEPARTMENT.

BLEACHERS ARE ONLY AVAILABLE FOR **CITY SPONSORED EVENTS** AND IF APPROVED BY PARKS DEPT. AND ARE AVAILABLE.

### HOLD HARMLESS AGREEMENT

I waive all claims against the City of Anderson for any injuries, damages, losses, or claims, whether known or unknown, which arise during or result from my participation in this activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the released parties. I release and forever discharge the City of Anderson, its agents, servants and employees, and/or any person, department, identified with the City in interest of and from any and all actions, causes of action, claims, demands, costs expenses and compensation, related to any claims associated with this activity.

I agree to indemnify and hold the City of Anderson harmless from all losses, liabilities, damages, costs or expenses, including but no limited to reasonable attorney fees and litigation costs and expenses incurred by the City of Anderson as a result of any claims or suits that I or my representatives may bring against the City result of any claims or suits that I or my representatives may bring against the City to recover my losses, liabilities, costs, damages, or expenses which arise during or result from my participation in this activity, regardless of whether or not caused whole or in part by the negligence or other fault of the City of Anderson.

**I have carefully read the Hold Harmless Agreement. I understand it fully and I execute it voluntarily.**

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_