

## City of Anderson ARPA Funding Application

### Frequently Asked Questions

Question	Answer
Can an organization apply for Mad. Co. ARPA funds and for City of Anderson ARPA funds?	Please see “Duplication of Benefits Statement” in the application, on the City Website, and below
Can an organization that received ARPA funds through EFSP (Emergency Food & Shelter Program) also apply for/receive City of Anderson ARPA funds? (Would it matter if they requested City ARPA for a different thing than they used EFSP ARPA for?)	Please see “Duplication of Benefits Statement” in the application, on the City Website, and below
Can an organization apply for more than one category of City ARPA funds? (i.e. non-profit and affordable housing)	Yes, but not for the same purpose. See “duplication of benefits statement.”
Can an organization that is not a non-profit apply for funds?	No, the organization must have a 501c3 status or work under a lead applicant with the IRS determination.
Can an organization ask for funds to help cover rent and utilities for residents of Anderson City Limits?	Yes - <b>if</b> the organization is serving households with <b>household</b> income <b>above</b> 80% AMI. Income qualification is required. Your intake process should demonstrate your agency’s ability to collect the household income verification documentation required to approve households for funding. Please see the income guideline in the application. The City of Anderson has CARES ACT funding available for rent and utility assistance for residents with income at or <b>below</b> 80% AMI through the Community Development Department. Please refer residents to the CARES Act Rental Assistance program in the Community Development Department.
Can an entity be the lead grant recipient and have a school system as a City ARPA funded partner?	No - schools cannot receive City ARPA funds. Because the school system received separate federal allocations of COVID relief funding to support students and teachers, the federal government requires the school system to utilize those funds to avoid duplication of benefits. However, the school system may partner in an ARPA project by contributing in-kind and financial support, but may not receive City ARPA funds.

<p>Collaboration requiring a letter of commitment from the collaborating agency <b>versus</b> Project Partnership and Contracted Service Provider</p>	<p><b><u>Collaborating Partner requiring a letter of Commitment:</u></b> Partners whose services to the project include a request for ARPA funding and the total budget, including in-kind services, are clearly defined in the letter of Commitment.</p> <p><b><u>Project Partner:</u></b> Provides in-kind services or products to the project without charge to the project. <b><u>A letter of Commitment is not required.</u></b> However, the Project Partner must quantify the value, product, or service, and the contribution should be evident in the project description and demonstrated in the budget and budget narrative.</p> <p><b><u>Contracted Services:</u></b> These are project needs charged to the project and provided by a third party and may include contracted lease space to meet programming needs or contracted professional services. Contracted services <b><u>are not collaborating partners requiring a letter of Commitment.</u></b> A contract for the benefits must be executed upon award notice. The contract must describe the service, product, and lease space and amenity provided to the project and clearly define the cost of the product, service, or lease space. The need must be evident in the project description, and the charge must be included in the budget and budget narrative.</p>
<p>Smaller agencies may not have money to pay up-front costs for reimbursement.</p>	<p>Write clearly in the application project description and budget narrative what is needed when it is needed, and include a timeline with connection to the activities and expected outcomes.</p>

**IMPORTANT:** When assistance is provided through ARPA, the duplication of benefits analysis must examine other COVID response funds received or expected to receive for the same purpose. Therefore, please make clear in your application for ARPA funding the amount of COVID relief funding received from all other sources, the date of receipt, and indicate the expenditure status of those funds.

**Duplication of Benefits:** Billions of dollars of Emergency COVID response funds have been provided to state, county, and city agencies for distribution to their communities to increase economic stability. Government entities are increasingly opening their programs to most, if not all, community members for

local assistance programs. While this increases the potential efficiency of reaching the most vulnerable residents, it creates the possibility of the duplication of benefits between overlapping programs.

**Conducting the Duplication of Benefits Analysis:** a potential beneficiary or subrecipient must complete a duplication of benefits analysis by developing an overall budget for ARPA funding that demonstrates the activity's funding need and the reasonably anticipated funding. This budget should include all Federal and non-Federal funding, including in-kind donations.

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