

Anderson Tree Commission
Regular Meeting Minutes
January 14, 2013

Attendance

Blake Janutolo, Bob Wehrley, Tami Coleman, Ed Toscano and Allan Henderson.

Adoption

The minutes from the December 10, 2012 meeting were reviewed. Bob Wehrley moved to approve the minutes. Ed Toscano seconded the motion. All were in favor to accept the minutes as written.

Old Business

Tree City Update

Tami Coleman reported that the Tree Commission was unable to reapply for Tree City status. The Tree Commission does not have all of the information they require to complete the application including budget information, number of trees planted, pruned, and removed, etc.

***The Tree Commission needs to work with the City to track this information.**

Grant Update

DNR has provided vendor information forms and instructions for proceeding with the grant. Tami Coleman and Bob Wehrley will visit the Controller's office to determine how to complete the paperwork.

***The Tree Commission needs to work with the City to determine how access their funds.**

City Government

Allan Henderson has spoken with the Engineering Department to see if Jeremy VanErman may be the new Tree Commission contact. Mike Spyers, Department Head agreed, but wanted more detail about how Jeremy would be involved. The Tree Commission agreed they need to formalize the request and wanted to invite the Department Heads from Light & Power, Street Department, Municipal Development, and Engineering to attend the February 2013 meeting. In order to accommodate their schedule the February 2013 meeting will be held at **February 11, 2013 at 3:15pm** at the Geeter Center.

IUFC Dues

Tami Coleman asked Teresa Spencer to pay the IUFC dues mid-December. Teresa Spencer informed Tami Coleman that she was not allowed to write any checks. The dues remain unpaid.

IUFC will be having a winter conference in Bloomington, IN on Feb. 13th.

***The Tree Commission should start attending these events.**

Tree Service Licensing

Blake Janutolo has prepared a letter that outlines the process for Tree Services to update their license. However, without a contact and protocol in place to work with the City, the Tree Commission is uncertain will process the applications. Of note, is the fees collected for the licensing currently go into the Park General fund.

Shadyside Tree Replacement

Tami Coleman spoke with Stephan Blackwell about the tree replacement at Shadyside Park. He encouraged her to follow up with the contractor if tree replacement is required. Tami Coleman will talk to the contractor about getting the trees replaced.

Bylaws & Ordinance Revision

Tami Coleman and Allan Henderson discussed the changes they would like to see in the Bylaws. Tami Coleman thought we need to add a treasurer and change the process for appointing candidates. Can we move away from the Mayoral Appointment . Allan Henderson mentioned enforcing existing provisions including inviting Department Heads and starting a Committee structure to move specific projects forward; i.e. Arborfest. In addition, the Tree Commission needs to provide an updated tree selection list for the ordinance; refer to the DNR Invasive Species list.

*The Tree Commission should contact their lawyer to discuss how the Bylaws and ordinance can be updated.

Redefining Our Role

Allan Henderson has created an outline and will begin drafting the document. He will e-mail the letter to the Tree Commission members in two weeks for review. The Tree Commission will then follow up with the Department Heads at the February meeting.

Arborfest

Tami Coleman discussed moving forward with Arborfest. There is a lot of work that needs to be done to have an event this year; we are unable to find a lot of the old material. The Tree Commission agreed that they would like to have Arborfest this year and are all willing to put in the work required to have a successful event. Allan Henderson will follow up with the City to see how they would like to be involved. Allan Henderson will also check the website to see if dates were posted. The Tree Commission will have a special meeting on Monday, January 28th, 2013 at 3:15pm.

Adjourn

The meeting adjourned at 5:40pm. The next meeting will meet February 11, 2013 at 3:15pm at the Geeter Center.

Tree Commission members may want to check out www.treeboardu.org

