

**HISTORICAL & CULTURAL
PRESERVATION COMMISSION MINUTES
April 16, 2007**

MEMEBERS PRESENT: Milt Otto, Carolyn Dunteman, Stan Guilkey, P. Ernie DeOllos, Josh Stafford, and Joseph Newman

MEMBERS ABSENT: Jessie Wilkerson

OTHERS PRESENT: Lori Sylvester, Long Range Planner; and Amber Lewis, Commission Secretary and Bill Kreager, Attorney.

ROLL CALL AND DECLARATION OF QUORUM

The Historical and Cultural Preservation Commission was called to order by President Mr. Guilkey at 4:32 p.m.

Ms. Lewis took roll call and declared a quorum with six (6) members present.

MINUTES

Mr. Newman motioned to approve the March 19, 2007 minutes. Mr. DeOllos seconded the motion. Motion unanimously passed, 6 yes and 0 no.

OLD BUSINESS

1009/1011 BROWN DELAWARE STREET

Ms. Sylvester stated that she had sent a letter about the Boards decision regarding the removal of the garage and extension of parking area. The person in charge of construction stated that he did not receive the letter. Ms. Sylvester stated that she met with him and told him of the Boards decision. He stated that he did not understand why he could not do what he wants to do. Ms. Sylvester explained again that he could not do what he wanted and that he would have to come in front of the Board for approval.

304 WEST 13TH STREET

Mr. Widing stated that Safety Board has approved us to remove the tree. Order has been issued to remove the tree to the owner located at 314 West 13th Street. The owner does have 10 days to remove tree. After the removal of the tree an Order to Repair will be issued to 304 West 13th Street. Mr. Widing stated that Mr. Seyfert has stated that he does not have the money to repair the structure and that the structure will be that way for awhile with a blue tarp.

WALKING TOUR BROCHURE

Ms. Sylvester stated that she has included in the packet a list of houses that will be in the walking tour brochure along with pictures of each house. She stated that they did not like the fact that they had only a limited amount of houses in the brochure but maybe in a couple of years they could redo the brochure.

BILL TAYLOR, 412 WEST 11TH STREET, PERGOLA RE-INSTALLATION

Ms. Sylvester stated that she has not heard from Mr. Taylor since the last meeting but that his intentions are to re-install the pergola. Mr. Guilkey asked what the next step is. Ms. Sylvester stated that we would give him 60 days to comply and if at that time he had not then we would issue another letter requesting a time frame for completion.

NEW BUSINESS

PETITION 02-07 SUBMITTED BY NICALE RECTOR FOR A CERTIFICATE OF APPRIOPRATENESS FOR NEW FRONT DOOR, HANDICAP RAMP AND CHANGE OF USE AT 421 WEST 9TH STREET

Ms. Sylvester went over the staff report. She stated that a complaint regarding the front door not being appropriate was made and after going out to investigate and taking pictures it was determined that the door was inappropriate. Nicale Rector stated the original door was all glass and that she is a single female that works all hours and she did not feel safe with an all glass door. She stated that she came up to the Building Commissioner's office and obtained a permit and that it included a door. She stated that she install a steel door that she feels goes with the house. The house already has vinyl siding and replacement windows. She stated that she did not know that she had to approach the Board before she replaced the door. Mr. Widing stated that a permit was issued and that not all of his staff was familiar with the historical area and that Ms. Rector was issued a valid building permit. He stated that his staff has now been educated and are required to check all address's near downtown to see if they are in the district. Mr. Guilkey asked that since a building permit has been issued if that meant there was nothing that the board could do. Mr. Kreeger stated that the City would have a problem since a valid permit had already been issued and that the owner has already incurred an expense that she might not have incurred. He stated that in this incident the City actual bears some of the responsibilities. Ms. Dunteman stated that she wanted it on record that she objects to the door. Ms. Sylvester questioned if Ms. Rector was either told by the City Council or the BZA that she needed to go in front of the Historical Commission and Ms. Rector stated that they did not. Ms. Sylvester stated to Ms. Rector that if she did anything else to the outside then she would have to go in front of the commission. After much discussion, Josh Stafford made a motion to approve petition #2-07 for the front door that exist, a photo must be produced of the handicap ramp before built for approval, and a photo needs to be submitted prior to installation and change of use. Mr. Newman seconded the motion. Motion passed. 4 yes and 2 no.

MAINTENANCE / UPDATE

327 WEST 10TH STREET

Ms. Sylvester stated that the owner has contacted her regarding interior work, maintenance and possibly installing a fence and that he would try to have his application in by May to come in front of the board.

725 WEST 8TH STREET

Ms. Sylvester stated that Angie Strictler inquired about installing new trees. Ms. Sylvester gave her a list of trees that was provided by the Parks Department that have been approved for that area. Ms. Sylvester stated that Mrs. Strictler was willing to go by the list.

231 WEST 10TH STREET

Ms. Sylvester stated that she has not heard anything from the Church regarding them wanting to put on a new roof since the March meeting.

407 WEST 11TH STREET

Ms. Sylvester stated that the zoning department is keeping an eye out for the installation of the pool and that she has had no contact since the March meeting.

MISCELLANEOUS ITEMS

2120 CENTRAL AVENUE

Ms. Sylvester stated the Kato Smith is involved with restoration of the old school. She stated that she received a letter from DNR and that she included a copy of the letter in the packet.

Meeting was adjourned at 5:09 p.m.