



# CITY OF ANDERSON

## Sign Construction Permit Application

Department of Municipal Development  
120 East Eighth Street • Anderson, Indiana 46018  
Office: (765) 648-6055 • Fax: (765) 648-5914 • www.cityofanderson.com

**Kevin Smith, Mayor**

*Print in Ink • Incomplete Applications Will Not Be Processed • Permit Valid for One Year*

### 1. LOCATION OF CONSTRUCTION ACTIVITY

Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Flood Way Map Panel #: \_\_\_\_\_

Is property in or adjacent to an established Federal Floodway Boundary and Map Area or Special Flood Hazard Area?

(Verify through Zoning Division)  Yes  No

*If yes, complete Federal Elevation Certificate shall be submitted.*

### 2. PROPERTY OWNER INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

### 3. NATURE OF SIGN WORK

**Start Date:** \_\_\_\_\_ **Completion:** \_\_\_\_\_

#### A. Type of Work (Check One)

- Building Installation  Ground Installation  
 Replacement  Billboard or Signs > 35 ft

#### B. Type of Sign

(Check All Applicable and Indicate Number of Each)

- Wall \_\_\_\_\_  Canopy \_\_\_\_\_  
 Pole \_\_\_\_\_  Pylon \_\_\_\_\_  
 Billboard \_\_\_\_\_  Reader Board \_\_\_\_\_  
 Ground \_\_\_\_\_  Roof \_\_\_\_\_  
 Interstate \_\_\_\_\_  Awning \_\_\_\_\_

C. **Fair Market Value of All Work:** \$ \_\_\_\_\_

#### D. Sign Specifications (Plans Must Be Submitted)

- Foundation  Neon  
 Other Illumination  Separate Electric Meter

### 4. Intended use of Sign (Check Only One)

- Multi Family  Commercial  Manufacturing  
 Warehousing  Church  Park  
 School  Other \_\_\_\_\_

### 5. CONTRACTOR INFORMATION

A. **Contractor:** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Immediate Contact Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Registered Contractor:  Yes  No # \_\_\_\_\_

Are You Insured:  Yes  No

B. **Electrical Contractor:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

*I hereby certify that I have the authority to make the foregoing application, that the application and accompanying site plan are correct, and that all construction will comply with all ordinances, currently adopted by the City of Anderson, IN. I further certify that all drainage will be properly controlled. I further certify that the construction will not be used and or occupied in any manner until all inspections have been made and a Certificate of Occupancy is issued by the Department of Municipal Development.*

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner or Authorized Agent of Contractor

### FOR OFFICE USE ONLY

Application Approved  Application Denied

Date Approved: \_\_\_\_\_ Initials: \_\_\_\_\_

Special Conditions \_\_\_\_\_